**Candidate Evaluation Form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Candidate's full name |  | | | |
| Vacant position |  | | | |
| Interviewer (full name, position) |  | | | |
| Date of interview |  | | | |
| Types of competencies | exceeds expectations | meets expectations | requires improvement | unacceptable |
| Professional Knowledge |  |  |  |  |
| Professional skills and abilities |  |  |  |  |
| Knowledge of necessary documents, regulating activities |  |  |  |  |
| Ethics of behavior, communication style |  |  |  |  |
| Ability to self-assess |  |  |  |  |
| Willingness to cooperate |  |  |  |  |
| Leadership capacity |  |  |  |  |
| Methodical approaches and knowledge of job responsibilities |  |  |  |  |
| Motivation – high-performance mindset at work |  |  |  |  |
| Digital literacy (ZOOM. MS Teams, Google Meet, etc.) |  |  |  |  |
| Self-confidence |  |  |  |  |
| Overall assessment |  |  |  |  |
| Comments (recommendations): |  |  |  |  |
| Result |  |  |  |  |